



COVID Protocols - Summer 2021

As we transition into summer operations, we are pleased to announce some adjustments to our standard COVID protocols on campus. These are in line with guidance updates issued by the CDC and adopted by the State of Maryland.

Please note that in many instances, the most recent guidance is contingent upon vaccination status. We do therefore strongly encourage any unvaccinated individuals to take stronger measures in order to protect their health and safety.

The Washington College Summer COVID Protocols are as follows:



MASKS/FACE COVERINGS

- Masks/face coverings are **no longer required outdoors**.
- Masks/face coverings are **still required in indoor public areas**.
 - Public areas are defined as those common areas that are open to all, therefore it is possible that you will be sharing space with a variety of individuals while in these locations.
 - Examples include (but are not limited to) residence hall lounges, the Bookstore, the Dining Hall, Miller Library, CAC Atrium, etc.
- Masks/face coverings are not required indoors by individuals working alone in their private offices/workspaces. Everyone should have a mask on-hand in case of a visitor.
- Small groups of vaccinated individuals who regularly work together in shared spaces can, by agreement, go mask-free. Everyone should have a mask on-hand in case of visitors (anyone who doesn't normally share that workspace).
- If you have any cold or flu-like symptoms, please be courteous and wear your mask. (Though in this case, it's best to work with your supervisor to determine if it is appropriate to report to work or if a work-from-home option is feasible.)





MASKS/FACE COVERINGS (cont'd)

Masks/face coverings should still be worn indoors under the following circumstances:

- You work in Health Services – PPE and masks are still best practices
- You are in Hodson Dining and are not seated
- You are not vaccinated and physical distancing cannot be maintained
- You are welcoming guests to our campus
- You are in a shared workspace and not everyone feels comfortable going mask-free
- If you are in any public indoor area (see above for further details)

EMOCHA

Daily symptom attestation via emocha is still required for those who are on campus. This includes:

- Students living on campus
- Students who are working on campus
- Students who, for any other reasons require regular access to campus facilities
- All WC workers (faculty, staff, workers) who regularly access campus



CLEANING/SANITIZING

We are working with Housekeeping and Building and Grounds to determine the proper cleaning protocols and schedules in accordance with updated CDC guidance.

At the individual level, we should also continue to maintain good hygiene practices, both personally and within our workspaces. This includes:

- Wash and/or sanitize your hands frequently
- Wipe down your work area regularly, and also in advance of someone coming in to work with you, or to assist you, such as a member of the IT Team.





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SOCIAL DISTANCING

We have generally revised the request to maintain physical distance from 6' to 3'. In many locations around campus, this change also removes the need for restricting capacities. (See Occupancy Limits section for more details.)

That being said, please be patient and kind with respect to physical distance. Everyone has a different level of comfort with the "re-entry" to post-COVID normal and handshakes, hugs and chest bumps may very well be in the category of "too soon" (or never!) for many of your colleagues. In short, if those around you prefer to continue to maintain a greater distance, the right thing to do is to be respectful of that.

Within those spaces that return to normal occupancy, we will also ensure that there is space available for any members of our community who wish to maintain a greater distance from others.

Team/Department Meetings

As with the mask policy, departments and/or teams where all members are fully vaccinated may, by agreement of its members, forego the requirement for physical distancing for indoor meetings.

ACCESSING CAMPUS FACILITIES

Please continue to follow the existing process for requesting access to campus. We still need to maintain accurate records of who is regularly working on campus, in the event that we need to do contact tracing and/or notification.

Employees should continue to work with their supervisors about plans to transition back to work on campus. Any employees who have not been accessing campus at all and will start to do so over the summer should be registered with emocha so supervisors should check with Matt Kibler to ensure that they are registered and using the attestation app regularly.

If you need to request access for a student, guest or visitor (not someone who is coming back to work on campus on a regular basis), those access requests should be routed through Jenn Schultz (academic personnel) or Sarah Feyerherm (non-academic personnel).

Most buildings on campus remain set to key card only access, so you will need your WC ID card in order to gain access. The CAC, Hodson and a few others are open to all during the day.





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OCCUPANCY LIMITS

There are two general categories being applied to facilities – spaces where a 3' distance allows for the return of normal capacity limits (i.e. the removal of any occupancy caps), and spaces where the normal set-up still requires a stated occupancy limit.

We have established the following occupancy limits for the below named spaces:

- JFC - 700 (w/stationary chairs)
- Decker Theater - 250 (balcony closed)
- Hotchkiss - 175
- Tawes - 75
- Norman James Theater - 80 (main floor & balcony)
- Hynson Lounge - 48 for lecture style set-up (stationary chairs); 36 for meals (using round tables)
- The Egg - 40 for stationary set-up; 30 for an event with movement (eating, socializing)
- Student Affairs Conference Room - 10
- Hall of Fame Conference Room - 18
- Litrenta - 40
- CAC Commons - 20
- Student Affairs Conference Room - 10
- Sophie Kerr Room (Miller Library) - 10
- Bunting Conference Room - 16

As we evaluate other common areas, we will update the list of spaces with stated capacity limits as needed. If there is no posted limit, the general guidance is that those within that space should be observing 3' of physical distance. Individuals from the same household are considered a pod and present an exception to this. For example, a family of 4 may sit next to one another if they are visiting a common area, but would need to be 3' away from others outside of their pod.

PHYSICAL CAMPUS ACCESS

As the restrictions on outside traffic visiting campus are lifting, we have removed the physical barriers that were placed at some of the College entry points.





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VISITOR POLICY

Effective immediately, the restriction on visitors (those from outside our WC community) is lifted for the following areas:

- **Bookstore** – masks required
- **Hodson Dining Hall** – masks required when not sitting down; visitors must sign in
- **Miller Library** – masks required
- **Admissions** (drop-in visitors) – masks required



Summer Conferences

We are again hosting a number of Summer Conferences and Camps, so there will be visitors on our campus on a regular basis over the next few months. All visiting groups were required to submit their own COVID plans and protocols, and all were vetted and approved by CPG. In some cases, their requirements may be more restrictive than what the College has in place.

Athletic Facilities

The Pool is available by sign-up basis only for the summer. To get the link to sign up for a swim time, email Kim Lessard at klessard2@washcoll.edu.

The JFC is open with no reservation needed. Masks are required. Summer JFC hours are:

Monday – Friday only, open during the following hours:

- 7:00 AM to 10:00 AM
- 11:00 AM to 2:00 PM
- 4:00 to 6:00 PM





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WHAT ABOUT RETURNING TO CAMPUS TO WORK?

Summer is a great time to begin a transition back to your campus workplace and workspaces. There are typically fewer people on campus and this will give you a bit more breathing room (pun intended) to get reacquainted with your on-campus workspace and your colleagues. We strongly encourage you to:

- Take the opportunity to meet in-person outside (in the shade, please) and remember what people are like outside of Zoom.
- Reacquaint yourself with the on-campus food options in Hodson Hall and the staff who have been on-campus.
- Enjoy the beauty of our campus while you stroll along the brick sidewalks on your way to the Bookstore.

Officially, each department will be working to implement return to campus plans in anticipation of a busy and full campus in the fall (and yes, some periodic or occasional work-from-home options may continue where they can be productive).

Oh – and get out your bingo good luck charms because if you've been vaccinated in Maryland, you could win the lottery!

